



INSTRUCTIONS

This form is used for UARC scientific and technical publications produced under a UARC Alternate I task. Do not use if task is Alternate II or publication has civil servant co-author (use ARC 310 instead). Most importantly, **DO NOT PUBLISH WITHOUT APPROVAL FROM UARC COMPLIANCE OFFICER BELOW.** Publication review may take up to 45 days, so be sure to submit your proposed publication well in advance of the date for presentation or submission for publication.

MANUSCRIPT IDENTIFICATION

Originating Task Order No.:		Name of Subcontractor (if applicable):		
Title:				
Author(s):				
Publications Category	Formal Publications	<input type="checkbox"/> TP – Technical Publication <input type="checkbox"/> TM - Technical Memorandum <input type="checkbox"/> SP – Special Publication <input type="checkbox"/> CP – Conference Publication <input type="checkbox"/> CR – Contractor Report	<input type="checkbox"/> JA – Journal Article <input type="checkbox"/> MP – Meeting/Conference Paper <input type="checkbox"/> PS - Poster <input type="checkbox"/> WS - Website <input type="checkbox"/> Presentation materials	Date Submitted
	Informal or Non-NASA Publications			
Provide name (and location) of journal/society/meeting/conference:			Proposed date of presentation/formal submission:	

REVIEWERS APPROVAL

Manuscript satisfies Criteria for Publication (Numbers 1-5 below).

Peer Reviewer	Date	UARC Next Level Supervisor	Date
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NASA TASK REQUESTOR

Review for proprietary information and consistency with NASA publication standards.

NASA Task Requestor	Date
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UARC INTELLECTUAL PROPERTY OFFICE

Public release is: approved disapproved.

UARC Compliance Officer	Date
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CRITERIA FOR PUBLICATION

- To achieve the highest practicable standards in the documentation of scientific and technical information, each proposed publication, in conformance with the type of publication and as appropriate to its nature, must be subjected to scientific, technical, and editorial reviews. These reviews are to ensure that:
1. Scientific and technical coverage of the subject is complete and accurate and the text and figures are adequate for a clear understanding by the scientific, technical, or professional audience addressed.
 2. Information contained in the publication is of sufficient scientific and technical merit to warrant release.
 3. Scientific or technical content results from NASA or NASA-sponsored effort.
 4. Papers containing proprietary information are appropriately identified and marked.
 5. New Technology Disclosures have been filed for any new inventions and concepts defined in the publication.